

दिनांक - ०६ / ०२ / २००९

नवी मुंबई महानगरपालिका
प्रसिद्धीकरीता

नवी मुंबई महानगरपालिकेच्या निविदा प्रक्रियेत अधिक पारदर्शकता यावी यादृष्टीने ई-टेंडरिंग संगणकीय प्रणाली रोजी राबविण्याचे जाहीर करून नवी मुंबई महानगरपालिकेत काम करणाऱ्या व करू इच्छिणाऱ्या सर्व कंत्राटदारांस दि. ०१/०२/२००९ पर्यंत प्राथमिक नोंदणी करण्याचे आवाहन करण्यात आले होते. यासाठी सी.बी.डी. बेलापूर भवन येथील महापालिका मुख्यालयात तळमजल्यावर दि.१६ जानेवारी २००९ पासून विशेष नोंदणी कक्ष स्थापन करण्यात आला होता.

तथापि सदर आवाहनास अत्यल्प प्रतिसाद मिळाल्याने तसेच कंत्राटदारांना आवश्यक कागदपत्रांची पुतर्ता करण्यासाठी अधिक कालावधी मिळावा यादृष्टीने सदर नोंदणी कालावधीत दि.०१/०३/२००९ पर्यंत वाढ करण्यात येत आहे. प्राथमिक नोंदणीकरीता आवश्यक दस्ताऐवज व सर्व माहिती नमुंमपाच्या ई-टेंडरिंग कक्षामध्ये उपलब्ध आहे.त्याचप्रमाणे नमुंमपाच्या www.nmmconline.com या संकेतस्थळावरही (वेबसाईट) आवश्यक दस्ताऐवज व सर्व माहिती उपलब्ध करून देण्यात आलेली आहे.

नवी मुंबई महापालिकेच्या विविध विभागांकरिता केल्या जाणाऱ्या रू. २५ लक्ष रक्कमेपेक्षा अधिक सर्व कामांच्या निविदा दि. १ मार्च २००९ पासून ई-टेंडरिंग संगणकीय प्रणालीमार्फत करण्यात येत आहे याची सर्वांनी नोंद घ्यावी असे आवाहन करण्यात येत आहे.

उपआयुक्त(प्रशासन / जनसंपर्क)
नवी मुंबई महानगरपालिका

नवी मुंबई महानगरपालिका जाहीर सूचना

नवी मुंबई महानगरपालिकेच्या निविदा प्रक्रियेत अधिक पारदर्शकता यावी यादृष्टीने ई-टेंडरिंग संगणकीय प्रणाली राबविण्यात येत असून दि. १ फेब्रुवारी २००९ पासून ही प्रक्रिया कार्यान्वित करण्याचे मानस आहे. त्या अनुषंगाने नमुंमपातील काम करू इच्छिणाऱ्या सर्व कंत्राटदारांस ई-निविदां करिता विविध विभागांसाठी नोंदणी करणे आवश्यक आहे.

दि.१६ जानेवारी २००९ पासून याबाबतची नोंदणी प्रक्रिया सुरू करण्यात येत असून त्यासाठी आवश्यक दस्ताऐवज व सर्व माहिती नमुंमपाच्या ई-टेंडरिंग सेलमध्ये उपलब्ध आहे. त्याचप्रमाणे नमुंमपाच्या www.nmmconline.com या संकेतस्थळावरही (वेबसाईट) आवश्यक असणारे दस्ताऐवज व सर्व माहिती उपलब्ध करून देण्यात आलेली आहे.

नवी मुंबई महापालिकेच्या विविध विभागांकरिता केल्या जाणाऱ्या रू. २५ लक्ष रक्कमेपेक्षा अधिक सर्व कामांच्या निविदा इ - टेंडरिंग संगणकीय प्रणालीमार्फत करण्यात येणार आहेत. यामुळे दि.१ फेब्रुवारी २००९ पासून रू. २५ लाखावरील कामांसाठीची निविदा स्विकृती व निविदा उघडण्याची प्रक्रिया ई-टेंडरिंग प्रणालीमार्फत करण्यात येत आहे याची सर्वांनी नोंद घ्यावी असे आवाहन नवी मुंबई महानगरपालिकेच्या वतीने करण्यात येत आहे.

आयुक्त
नवी मुंबई महानगरपालिका

ई-टेंडरिंग सेवा नोंदणीकरिता आवश्यक दस्तावेज

१. सिडको /महाराष्ट्र जीवन प्राधिकरण /सार्वजनिक बांधकाम विभागाकडील संबंधित वर्गातील नोंदणी प्रमाणपत्र.
२. Power of Attorney for signing tender document.
३. Copy of partnership deed.
४. बँक सॉल्व्हन्सी प्रमाणपत्र.
५. व्हॅट (VAT) नोंदणी प्रमाणपत्र.
६. उपकर नोंदणी प्रमाणपत्र.
७. Firm details
८. PAN Card copy / Income Tax Number
९. Service Tax / Works contract Tax certificate copy
१०. Company or Firm Registration Certificate(Shop Act/Incorporation Certificates)
११. कामाचे अनुभव प्रमाणपत्र.
१२. तांत्रिक कर्मचाऱ्यांची माहिती.
१३. मागील तीन आर्थिक वर्षांचे उलाढाल प्रमाणपत्र.
१४. Affidavit on Rs. 100 stamp paper.

तर खालील नमूद कागदपत्र निविदाकाराने संबंधित निविदेसोबत निविदेत नमूद केल्याप्रमाणे जोडावयाचे आहेत.

१. List of plant and machinery.
२. List of work on hand.
३. Spare capacities.
४. Undertaking of Tenderer.

Navi Mumbai Municipal Corporation

Contractor Application for E_tendering Enrolment for Civil Engineering/ Water Supply / Public Health Engineering / Street Light

Registration No.

Date:

E-Tendering Details:

Passport
photo

1.	Name of Applicant & full Address	
2.	Whether the firm is a joint stock Company, Undivided Hindu family, individual or a registered Partnership firm (Attested copy of deeds or articles of association to be enclosed)	
3.	Name of the Person holding the power of attorney (Attested copy of power of attorney to be enclosed)	
4.	Name of sole proprietors/partners with particular/liabilities (attested copy of partnership deed to be enclosed)	
5.	Name of the bankers and full address	
6.	Place of Business	
7.	(a) Class in which enrolment is sought	
	(b) Category of work in which enrolment is sought (See Appendix I)	

8.	List of work under taken/executed during a period of 3 years immediately preceding the date of application, in the format given below, (Annexure 5)	
	To be shown in separate statement (Annexure 3)	
	a) Name of Work	
	b) Amount of work as stipulated in tender	
	c) Date & Year of commencement	
	d) Amount spend during each of the last three years (Annexure 5,6)	
	e) Amount of work still remaining to be executed (Annexure 5,6)	
	f) Authority under whom work carried out	
	NB:- Original or attested of certificates of verification of above details by the offices under whom work carried out to be attested (Photostat needs also to be attested by the gazetted officer in the division where the application was made)	
9.	List of tools and plants owned by the Contractor (Attach separate list) Annexure 7	
10.	Technical qualification & experience of the proprietor or partners and technical Employees in the firm (Attach separate Sheet) Annexure 8	
11.	Workshop, Machinery, tools And Plant owned by applicant (location and site of	

	workshop and also full details regarding machine, tools etc to be given) Annexure 7	
12.	Whether enlisted in any other Government or semi Government / organization/ other state If so, the category showing the amount qualified to tender should be stated	
13.	Has the applicant or his partners or share holders or directors been blacklisted in the past by any Government Department/ organization/ other State	
	a) Has the applicant applied for registration elsewhere in Government, Semi Government or Municipal Corporation in his name or other's If so, whether the applicant is rejected Give Particular: -	
14.	Whether the applicant has produced along with present application up to date income tax clearance certificate	
15.	Amount of the Solvency certificate which the applicant has held or has produced along with the present application	

I/we certify that I/we have not been and will not get myself/ ourself registered as contractor in the Department under more than one name

**Signature of Applicant
and Full Address**

Appendix I

While applying for the registration, the contractor shall mention clearly name of engineering section, in which he intended to work. The sections are as below:-

Section of work

1. Civil (Building, Road, Gutter, Footpath, SWD, Bridge, Crematorium, Play Ground, Demolition etc)
2. Public Health Engineering (Sewerage Line, Toilets, STP)
3. Water Supply Section
4. Electrical (Street light, Traffic Signal, Internal Electrification, Air Conditioning, Lift)
5. Information Technology (Software & Hardware)
6. Garden Work / Horticulture
7. Mechanical (Vehicle)
8. House Keeping
9. Solid Waste Management
10. Health Department
11. Procurement

Annexure –1
FORM OF BANK GUARANTEE BOND
BID SECURITY FORM (BSF)

Whereas _____ (hereinafter called "the Tenderer") has submitted its tender offer dated _____2003 for the _____ (hereinafter called "the Tender")

KNOW ALL MEN by these presents that WE _____ of _____ (hereinafter called the Bank) are bound up to Navi Mumbai Municipal Corporation (hereinafter called "the Purchaser") for the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the Said Bank this _____ day of _____2003

THE CONDITIONS of this obligation are :

1. If the Tenderer withdraws its tender during the period of tender validity specified by the tenderer on the Tender Form ; or
2. If the Tenderer, having been notified of the acceptance of its tender by the purchaser during the period of tender validity :
 - (a) fails or refuses to execute the contract Form if required; or
 - (b) fails or refuses to furnish the Performance Security, in accordance with the instruction given in tender document; We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including _____, 20__ and any demand in respect thereof should reach the Bank not later than the above date

(Signature of the Bank)

Signature of Tenderer

Signature of Authorized Person

Annexure –2
UNDERTAKING OF TENDERER

Having examined the tender documents including all the annexure, the receipt of which is hereby duly acknowledged, we, the undersigned, state that the specifications, conditions, etc of this Tender have been carefully studied and understood by me / us before submitting this Tender. I / We hereby declare that I / We have made myself / ourselves thoroughly conversant with the conditions of the tender and I / we have based my / our commercial bid for the Tender and offer to undertake the work / supply / deliver _____ (Description of Work / Goods / Services) in conformity with the said tender documents.

We agree to abide by this tender offer till _____ and shall remain binding upon us and may be accepted at any time before the expiration of that period.

A demand draft No.....Dated from the Nationalised/ Scheduled Bank at..... in respect of the sum of *Rs..... is herewith forwarded representing the Earnest Money. I/ we agree that the amount of Earnest Money shall not bear interest and shall be liable to be forfeited to the Corporation, should I/we fail to (j) Abide by the stipulation to keep the offer open for the period of 120 days from the date fixed for opening the same and thereafter until it is withdrawn by me/ us by notice in writing duly addressed to the authority opening the Tenders. (ii) Security Deposit as specified in the time limit laid down in the Detailed Tender Notice. The amount of earnest money may be adjusted towards the security deposit or refunded to me /us if so desired by me/us in writing, unless the same or any part thereof has been forfeited as aforesaid.

Should this Tender be accepted I/ we hereby agree to abide by and fulfill all the terms and provisions of the conditions of contract annexed hereto so far as applicable and in default thereof to forfeited and pay to NMMC the sums of money mentioned in the said conditions. If our tender offer is accepted we will deposit the specified amount as security deposit for the due performance of the Contract and during the warranty. I / We undertake to use only the best materials approved by the Municipal Commissioner of N.M.M.C. or his duly authorized representative, before starting the Work and to abide by his decision. Until a formal contract is prepared and executed, this tender offer, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We understand that you are not bond to accept the lowest or any offer you may receive.

The information / documents submitted by us are true to our knowledge and if the information / documents so furnished shall be found to be untrue or false, the Tender shall be liable to be disqualified and our Earnest Money accompanying the Tender will be forfeited.

Date the day of 20

Signature of Tenderer

Address

Signature of Witness

Address

Signature of Tenderer

Signature of Authorized Person

Annexure –3 Details of Tenderers

1.	Name of Tenderer			
2.	Address			
3.	Telephone			
4.	Fax			
5.	E – Mail			
6.	Details of Proprietor/Partners/Directors			
	Name	Address	Qualification and Experience	
7.	Financial Performance	Turnover	Profit	Copy of Audited financial statements attached (Yes/No.)
	Previous Financial year (Y-1)			
	2 nd Previous Financial year (Y-2)			
	3 rd Previous Financial year (Y-3)			
8.	Registration Details			
9.	Certification Details			
10.	Details of Black List & Litigation (if any)			
11.	Remarks			

Details of Manufacturing unit. (Where Applicable)

1.	Exact Location of Manufacturing facility	
2.	Products Produced	
3.	Manufacturing Capacity (Product –wise)	
4.	Details of ISO Certification obtained. (Copies to be attached.)	
5.	Actual Production / sales of quoted items during last two years	
6.	Brief Description of facilities for inspection, testing and quality assurance.	

Σ Note: - The turnover amount should be certified and audited by CA of firm and separate sheet should be enclosed

Signature of Authorised person

Signature of Tenderer

Signature of NMMC Official

Annexure –4
Details of Works of similar type and magnitude carried out by the Tenderer (last 3 years)

Name of the Tenderer:

Sr. No.	Type of Work / Supply / service	Name & address of Customer	Value	Date of starting	Date of completion		Remarks
					Scheduled	Actual	
1)							
2)							
3)							
4)							
5)							
6)							
7)							
8)							
9)							
10)							
11)							
12)							

Date: _____

Place: _____

Signature of the Tenderer

Annexure –5
List of Work in Hand as on the date of submission of this Tender

Sr. No.	Name of Order	Name and Address of Customer	Work In Hand		Anticipated Date of Completion	Remark
			Tender Cost	Cost of Remaining Work		
1.	2.	3.	4.	5.	6.	7.

Date: _____

Place: _____

Signature of the Tenderer

Annexure –6
List of relevant plant and machinery.

Sr. No.	Name of equipment	No. of units	Kind and make	Capacity	Age & Conditions	Present Location	Remarks
A	Immediately available						
B	Proposed to be procured						

Date: _____

Place: _____

Signature of the Tenderer

Annexure 8

Affidavit

B. (On a Rs. 100/- Stamp paper)

I/We hereby state that we are aware of the provisions of section 10 (1) 10 (f) and (g) of the BMC Act, 1949, which are reproduced below, and solemnly state that we have no partnership with or any share with any Corporator of this Corporation in our company and are not associated presently or in the past with any of the office bearers or Corporator of the Navi Mumbai Municipal Corporation, either directly or indirectly.

Extract of Sec 10 of BMC Act

10 (1) Subject to the Provisions of Section 13 and 404, a person shall be disqualified for being elected and for being a councilor.

10 (f) "Subject to the provisions of sub-section (2), has directly or indirectly, by himself or his partner any share or interest in any Contract or employment with, by or on behalf of the Corporation".

10 (g) "Having been elected a councilor is retained or employed in any professional capacity either personally or in the name of a firm in which he is a partner or with whom he is engaged in a professional capacity in connection with any cause or proceeding in which the Corporation or the Commissioner or the Transport Manager is interested or concerned".

We are aware that the above information if found to be untrue or false, we shall be liable to be disqualified and the Earnest Money accompanying the Tender shall stand forfeited to the Corporation. We are also aware that if the information produced above is found to be untrue or false during the currency of the Contract, we shall be held to be in default and the Contract, if any awarded to us, shall be terminated with all its concurrences.

Tenderer

Address

.....

Date the day of 20

Signature of Tenderer

Witness

Address

.....

Date the day of 20

Signature of Witness

Annexure –9

FORM OF BANK GUARANTEE BOND

(For Performance Guarantee)

1 In consideration of the Navi Mumbai Municipal Corporation (hereinafter called 'NMMC') having agreed to exempt _____ (hereinafter called "the said Operator / Contractor/ Tenderer / Supplier (s)") from the demand under the terms and conditions of an Agreement dated _____ for _____ (hereinafter called "the said Agreement") of security deposit for the due fulfilment by the said Tenderer as per the terms and conditions contained in the said Agreement, and on production of a Bank Guarantee for Rs. _____ (Rupees _____ Only) we, (indicate the name of bank) _____ (hereinafter referred to as 'the bank') at the request of _____ the Operator / Contractor/ Tenderer / Supplier (s) do hereby undertake to pay the NMMC an amount not exceeding Rs. _____ against any loss or demand caused to or suffered or would be caused to or suffered by the NMMC by reason of any breach by the said Operator / Contractor/ Tenderer / Supplier (s) of any of the terms or conditions contained in the said Agreement.

2. The Bank do hereby undertakes to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the NMMC stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the NMMC by reason of breach by the said Operator / Contractor/ Tenderer / Supplier (s) of any of the terms or conditions contained in the said Agreement or by reasons of the Operator / Contractor/ Tenderer / Supplier (s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs _____ (Rs _____ in words).

3. *We, undertake to pay to the NMMC any money so demanded not with standing any dispute or disputes raised by the Operator / Contractor/ Tenderer / Supplier (s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Operator / Contractor/ Tenderer / Supplier (s) shall have no claim against us for making such payment.*

4. We, (indicate the name of Bank) _____ further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the NMMC under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till the Municipal Commissioner of NMMC certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Operator / Contractor/ Tenderer / Supplier (s) and accordingly of the said Agreement have been fully and properly carried out by the said Operator / Contractor/ Tenderer / Supplier (s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before thewe shall be discharged from all liability under this guarantee thereafter.

5. We, (indicate the name of Bank) _____ further agree with the NMMC that NMMC shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time to performance by the said Operator / Contractor/ Tenderer / Supplier (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the NMMC against the said Operator / Contractor/ Tenderer / Supplier (s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Operator / Contractor/ Tenderer / Supplier (s) or for any forbearance, act or commission on the part of the NMMC or any indulgence by the NMMC to the said Operator / Contractor/ Tenderer / Supplier (s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision, have effect of so relieving us.

6. *This guarantee will not be discharged due to the change in the constitution of the Bank or the Operator / Contractor/ Tenderer / Supplier (s).*

7. We, (indicate the name of Bank)..... lastly undertake not to revoke this guarantee during its currency except with the previous consent of the NMMC in writing.

Dated the day of20

For

(indicate the name of bank)